

**Marvwood University Health & Safety Committee Minutes**

Place: O’Neill Center for Healthy Families Date: 09/10/2013 Time: 9:00 AM  
 Present: Molly Baron, David Elliott, Nancy Gibbons, Mary Reggie, Deb Wardach, Mike Kondrat, Linda McDade, Sarah Kenehan, David Isgan, Myron Marcinek  
 Absent: Laurie Munley  
 Guest: Joan Diehl & Lori Summa (Chartwells), Rick Noel (Collegiate Risk Management Specialist), Anthony Terrinani & Gil Martin (PMA Group)

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	August Minutes Approved – Nancy Gibbons, Dave Isgan	
3. Opening Remarks	<ul style="list-style-type: none"> <li>• Marywood ID</li> <li>• Campus Safety/ Public Safety – assessment and control of issues by Safety Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Marywood ID should be displayed/worn at all times</li> <li>• Rick Noels indicated the safety committee can also focus on issues other than workplace, such as slack lining, use of drugs, which can affect campus and public safety. Dave Elliott indicated campus safety works along with resident life to address known issues</li> </ul>
3. Old Business	<ul style="list-style-type: none"> <li>• O’Neill Center for Healthy Families – air quality</li> <li>• Tennis Court Area</li> </ul>	<ul style="list-style-type: none"> <li>• Construction has ended, issue was addressed with humidifiers</li> <li>• Myron Marcinek reported sidewalk repairs were completed</li> </ul>
4. New Business	<ul style="list-style-type: none"> <li>• McGowan Parking Area</li> <li>• Student Smoking / Loughran Hall</li> <li>• Driving too fast on campus</li>   <li>• Campus power outages</li>   <li>• Blood Pressure Machine</li> </ul>	<ul style="list-style-type: none"> <li>• One Way entrance area not being enforced</li> <li>• Dave Elliott will ask Safety and R.A.’s to address</li> <li>• Dave Elliott indicated the problem is difficult to address with speed enforcement technology, requested suggestions to address this issue</li> <li>• Deb Wardach indicated the Science Building (research projects) must receive prior notice for all campus power shutdowns, and notice during unexpected power outages as well, they are registered to receive these notices, but doesn’t always happen –Dave Elliott to notify Wendy Yankelitis with copy to Joe Garvey</li> <li>• Request was made for machine on campus. Student can visit Student Health Services located in Loughran Hall.</li> </ul>
5. Fire drill	<ul style="list-style-type: none"> <li>• Conducted at Wellness Center September 19th</li> </ul>	<ul style="list-style-type: none"> <li>• Successful drill</li> </ul>
6. Review of accident/incident records	<ul style="list-style-type: none"> <li>• August incidents reviewed – Molly Baron</li> </ul>	<ul style="list-style-type: none"> <li>• 1 incident – recordable</li> </ul>
7. Next meeting /agenda / inspection	<ul style="list-style-type: none"> <li>• October 8, 2013 – Annual Training for Committee Members</li> </ul>	<ul style="list-style-type: none"> <li>• To be announced</li> </ul>
8. Open forum	<ul style="list-style-type: none"> <li>• Campus Safety Department</li> </ul>	<ul style="list-style-type: none"> <li>• Mike Kondrat commended campus safety for response to recent incident</li> </ul>
9. Adjournment	9:36 Nancy Gibbons / Molly Baron	
10. Committee Building Inspection /	<ul style="list-style-type: none"> <li>• O’Neill Center for Healthy Families</li> </ul>	<ul style="list-style-type: none"> <li>• Inspection attendees: Dave Elliott, David Isgan, Lori Summa, Sarah Kenehan, Mary Reggie, Joan Diehl- Issues recorded in Safety Committee Recommendation File</li> </ul>

Cc: Joseph X. Garvey, Wendy Yankelitis, Joe McCormack, Robyn Krukovitz, Mark Pitely, Dr. Patricia Dunleavy

Respectfully submitted by: Mary Reggie