

**Marywood University Health & Safety Committee Minutes**

Place: Center for Natural & Health Services

Date: November 17, 2009

Time: 9:00 AM

Present: Theresa Naro, Matt Povse, Mike Finnegan, Lou Twardzick Lori Swanchak, Len Herman, Ernie Mengoni, Nancy Gibbons, Prashanta Priest,

Excused: Linda McDade, Myron Marcinek, Jerry Moskalezak,

Absent:

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:31 a.m.	
2. Minutes reviewed/approved/ correct.	October minutes approved	
3. Old Business	<ul style="list-style-type: none"> <li>• Some of the safety issues from last meeting were reviewed</li>   <li>• All NEW safety concerns will be address on a separate form named Marywood Community Safety Concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Concerns of guardrails on the new access road by the baseball &amp; Turf field will have to wait until the finalization of another access road to be installed.</li> <li>• Myron is checking on the access regulations to install a handrail on the steps inside of Maria Hall</li> <li>• Mark Burns is checking on the issue of the rain spout outside the door of Chapel entrance</li> </ul>
4. New Business	•	•
5. Next fire drill	• Maintenance Building	• The fire drill was conducted. All went well
6. Review of accident/incident records	• 3 accident reported. 2 no lost time, 1 is still an open claim	•
7. Next meeting/inspection	• December 15, 2009	• Nazareth Hall
8. Open forum	<ul style="list-style-type: none"> <li>• The Clean Air Policy is once again being revisited. Prashanta is in the process of reviewing other universities and how the regulate and enforce non-smoking campuses.</li> <li>• Matt Povse informed the committee that the Art Department has purchased First Aid kits.</li> <li>• Rocco DePietro from Cocciardi attended the meeting and spoke on the services his company can offer to the committee and the Marywood Community regarding safety issues.</li> </ul>	<ul style="list-style-type: none"> <li>• Mike asked that all members forward to him their recommendations on the issue before the next meeting.</li> </ul>
9. Adjournment	10:30 a.m.	

Cc: Joseph X. Garvey, Wendy Yankelitis, Gordon Smoko, Joe McCormack,

Respectfully submitted by: Theresa Naro